

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 1888

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### Field Office Distribution

Notices are available on Internet at [www.fsa.usda.gov/dam/forms/notices.asp](http://www.fsa.usda.gov/dam/forms/notices.asp). Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Some handbooks are available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

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### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
BU-619 3-17-02	April 2002 Interest Rate Changes for Agricultural Credit Insurance Fund (ACIF) Program	State and County Offices
CM-426 3-14-02	Service Center Information Management System (SCIMS) Updates	State and County Offices
CM-427 3-15-02	CASS Certificate for Bulk Mailings	State and County Offices
LD-518 3-18-02	Canceling or Correcting WAMLAP-II and WAMLAP-III Payments	State and County Offices
LP-1834 3-12-02	Determining Eligibility and Yields for Grain Sorghum Varieties	State and County Offices
TB-1037 3-14-02	Tobacco Loss Assistance Program 2001 (TLAP01) Payment Software Procedures	IN, KY, TN, and VA State and County Offices
TB-1038 3-18-02	Mandatory Grading Referendum of Tobacco	Tobacco State and County Offices

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Continued on the next page

**National Procedure Checklist No. 1888 (Continued)**

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**Permanent  
Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
25-AS (Rev. 3) Amend. 13 3-15-02	State and County Office Records Operations	State and County Offices and KCMO
97-FI (Rev. 6) Amend. 2 3-11-02	Processing Employee Reimbursements and Advances	All FSA Offices Except County Offices and All FAS National Offices
1-NAP (Rev. 1) Amend. 7 3-19-02	Noninsured Crop Disaster Assistance Program for 2001 and Subsequent Years	State and County Offices

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**Procedure  
Notices**

None

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**Obsolete  
Directives**

None

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Continued on the next page

**National Procedure Checklist No. 1888 (Continued)**
**USDA/FSA**

Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
CCC	448-A	03-18-02	NAP Payment Calculation Worksheet (Prevented Planting)	CCC0448-A.PDF	Electronic Form	Sheet	County Offices	1-NAP	N/A	The following form was revised and is available electronically. Destroy old stock. PDF-Audio version will be forthcoming.
CCC	471	05-24-01	Non-Insured Crop Disaster Assistance Program (NAP) Application for Coverage	eCCC0471.fml	Electronic Form	Sheet	County Offices	1-NAP	N/A	This form is now System 36 computer-generated. This form is available on County Office Release No. 459.
CCC	576	10-22-01	Notice of Loss and Application for Payment Noninsured Crop Disaster Assistance Program	CCC0576.PDF eCCC0576.FML	Electronic Form	MP/2 Head to Head	County Offices	1-NAP, 1-PN	N/A	This form is now System 36 computer-generated. This form is available on County Office Release No. 478.
CCC	576-E	02-01-02	2001 Noninsured Assistance Program Producer Entitlement Report	nofile.htm	Electronic Form	MP/4	County Offices	1-NAP (Rev.1)		This computer-generated form is new. It was released in County Office Release No. 478.
CCC	696	05-17-96	Addendum to CCC-677, CCC-677-A (Sugar), CCC-678, CCC-883, and CCC Cotton A	nofile.htm	RPL/PDF/WP	Sheet	Counties			This form is obsolete. Destroy all stock.
FSA	441	03-12-02	Order for Aerial Photography	FSA0441.PDF eFSA0441.FML	Electronic Form	MP/2 Head to Head	County Offices	1-AP, 25-AS, 2-CP	CP5-1	This form was revised and is available electronically. Destroy old stock.
FSA	441-A	03-12-02	Prices for Aerial Photographic Reproduction (Prices Effective February 1, 1999)	FSA0441A.PDF eFSA0441-0000-A.FML	Electronic Form	MP/2 Head to Head	APFO	1-AP, 2-INFO	TBD	This form was revised and is available electronically. Destroy old stock.
KC	151	3-12-02	PCIMS - Commodity Pricing Worksheet	KC0151.DOC	RPL/DOC	Sheet	D&DOD-DP&IB			Revised form; destroy all previous editions.
MQ	4-A	05-10-85	Register of Ballots Issued	eMQ0004-0000-A.FML	Electronic Form	Sheet	Counties	1-PA		This form was revised in the OmniForm format and is available electronically. Destroy old stock. PDF-Audio version will be forthcoming.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

**National Procedure Checklist No. 1888 (Continued)**

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**State Office**                      The reports due in April are listed in this table.  
**Reports**  
**Calendar**

<b>Due Date</b>	<b>Title</b>	<b>Directive Requiring Report</b>
4-5-02	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
4-5-02	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
4-5-02	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
4-5-02	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
4-5-02	Progress Report for SIP (ACP-305)(CEP-46R)	1-CONSV
4-5-02	Progress Report for ECPHS (ACP-305)(CEP-52R)	1-CONSV
4-5-02	Progress Report for ECPHSF (ACP-305)(CEP-55R)	1-CONSV
4-5-02	Progress Report for ECPMWF (ACP-305)(CEP-56R)	1-CONSV
4-5-02	Progress Report for ECPMWF2 (ACP-305)(CEP-57R)	1-CONSV
4-5-02	Interim EQIP Progress Report (CEP-60R)	1-CONSV
4-5-02	Progress Report for EQIP (ACP-305) (CEP-60R)	1-CONSV
4-5-02	TAP Progress Report (AP-305) (CEP-62R)	1-CONSV
4-5-02	Progress Report for ECPMP (ACP-305) (CEP-63R)	1-CONSV
4-5-02	Progress Report for PRP (ACP-305) (CEP-65R)	1-CONSV
4-5-02	Progress Report for ECPCGF (ACP-305) (CEP-67R)	1-CONSV
4-10-02	Late Voucher Report (NAP-1R)	2-NAP
4-10-02	LA Interest Payment Report (NAP-2R)	2-NAP
4-12-02	Appraisal Certification Program Report (FLP-1R)	1-FLP
4-15-02	NIR Mid-Year Progress Report (FLP-2)	1-FLP
4-16-02	RCWP Status Report (CEP-28R)	1-RCWP
4-23-02	Reconciliation of Peanut Basic and Effective Quota (PA-126R)	1-PN
4-30-02	National Security Emergency Records Checklist Report (EIP-59R)	1-DP